



# APPLICATION FOR EXTENSION OF LEASEHOLD PERIOD

PENANG DEVELOPMENT CORPORATION

No. 1, Persiaran Mahsuri, 11909 Bayan Lepas, Pulau Pinang, Malaysia

Telephone: 04-5106111

Website: [www.pdc.gov.my](http://www.pdc.gov.my)

E-mail: [enquiry@pdc.gov.my](mailto:enquiry@pdc.gov.my)

## PARTICULARS OF LANDLORD

1. NAME OF LANDLORD (COMPANY): .....

Please tick (✓) the appropriate box:

(a) LOCAL  (b) FOREIGN

2. PLOT NO. & LOCATION OF PROPERTY (Full Address) :

3. TOTAL EMPLOYEES:.....(LOCAL).....(FOREIGN)

4. DATE OF PURCHASE (Please select):

- (a) ..... (from PDC)
- (b) ..... (from other company – pls specify below)

5. LAND AREA: ..... acres / ..... sq. ft

6. BUILT-UP/BUILDING AREA:.....sq. ft

7. CURRENT COMPANY STATUS AT THE PROPERTY

(Please tick (✓) the appropriate box):

(a) **OPERATING**  (If **YES**, proceed to No. 8 onwards)

(b) **NON-OPERATING**  Please tick (✓) the appropriate box below:

• Sub-Let/Sub-Lease to other company (Tenant/Lessee)

Company: .....

(Date)

PDC's Consent Letter: .....

Lease/Rental Period: From.....to ..... (years)

• With structure on Land

• Vacant Land

8. TYPE OF PRODUCTION/ACTIVITY: .....

9. MAIN CUSTOMERS: .....

10. REASON/S FOR EXTENSION OF LEASEHOLD PERIOD (Please explain in detail):

11. LEASEHOLD PERIOD EXPIRING ..... (date)

12. ORIGINAL LEASEHOLD PERIOD:.....Years (Please refer to Land Title)

## IMPORTANT: READ THIS FIRST

Please attach the **HARD COPY** of these documents listed below during submission:

No.	Supporting Document (1 copy each)
1.	Title Copy
2.	Latest Land Search
3.	Company Profile & Business Plan
4.	Latest 5 Years CTOS Report
5.	Latest SSM Search
6.	Latest 5 Years Audited Financial Report
7.	Latest Company Pictures (inside & exterior)
8.	MIDA Manufacturing License

In case any part of the form is incomplete, or any information is missing, this application **WILL NOT BE PROCESSED.**

Kindly submit this this application by hand/ courier/ post to **INDUSTRIAL DIVISION** at **Level 3, PDC** to the person in charge listed below:

i. **Puan N. Puveneswary G.**

**Nanasakaran, E :**

[puveneswary@pdc.gov.my](mailto:puveneswary@pdc.gov.my)

T : 04-510 6152

ii. **Encik Aiman Fitri bin Md Hashim, E:**

[aimanfitri@pdc.gov.my](mailto:aimanfitri@pdc.gov.my) /

T : 04-510 2055

I hereby believe and declare that all information furnished above is true and correct.

Date: .....

Signature : .....

Name : .....

Designation : .....