



**SUB-LET FORM
(BORANG SEWAAN KILANG)
PENANG DEVELOPMENT CORPORATION**

Bangunan Tun Dr. Lim Chong Eu, No. 1, Persiaran Mahsuri, 11909 Bayan Lepas, Pulau Pinang, Malaysia
Telephone: 04-6340111 Fax: 04-6340227 Website: www.pdc.gov.my E-mail: enquiry@pdc.gov.my

Please Select:

(a) NEW APPLICATION (b) RENEWAL OF TENANCY

PARTICULARS OF LESSOR

1. NAME OF OWNER/LESSOR (COMPANY):
Please select:
(a) LOCAL (b) FOREIGN (pls specify)
2. PLOT NO. & LOCATION OF PROPERTY:
(e.g. Bayan Lepas Industrial Park, Batu Kawan Industrial Park, etc)
.....
3. DATE OF PURCHASE (Please select):
(a) (from PDC)
(b) (from other company – pls specify)
4. LAND AREA: acres / sqft
5. BUILT-UP AREA: sqft
6. FLOOR AREA TO BE RENTED OUT: sqft
Please select: (a) PARTIALLY (b) FULLY
7. PREVIOUS COMPANY STATUS AT THE PROPERTY (Please select):
(a) OPERATING (operate more than a year)
(b) NON OPERATING (operate less than a year)
8. TYPE OF PRODUCTION / ACTIVITY:
9. CUSTOMERS:
10. REASON/S FOR LEASING (Please explain in detail):
11. RENTAL PERIOD: From to (..... year/s)
12. MONTHLY RENTAL: (RM).....
13. DATE OF STAMPED TENANCY AGREEMENT:

PARTICULARS OF LESSEE

1. NAME OF LESSEE (COMPANY):
Please select: (a) LOCAL (b) FOREIGN (pls specify)
2. PROPOSED ACTIVITY IN THE PREMISE:
3. REASON/S FOR RENTING (Please explain in detail):
4. CUSTOMERS:

* I hereby declare that to the best of my knowledge and belief all the particulars furnished above are true.

Date:

Signature:

Name & Designation:

Company's Chop:

FOR OFFICIAL USE		
Date of Application Received:		
[]	[]	[]
d	d	m
	m	y
		y
INSTRUCTIONS		
1. This application form to be filled by the LESSOR (COMPANY) .		
2. This application (hardcopy should be submitted to INDUSTRIAL DIVISION of PDC		
3. Incomplete application will NOT BE PROCESSED .		
4. Consent fee will only be charged upon the application is approved.		
SUPPORTING DOCUMENTS		
(For both LESSOR & LESSEE)		
During submission, please attach the documents listed below:		
Lessor	Supporting Document	Lessee
	Stamped Tenancy Agreement [1 copy]	N/A
	Title Copy [1 copy]	N/A
	Latest Land Search [1 copy]	N/A
	Company Profile [1 copy]	
	Latest SSM Search [1 copy]	
	Purchase Order (P/O) (6 Months) [1 copy]	
N/A	Business Plan (if any) [1 copy]	
N/A	MIDA Manufacturing Licence / DOE (if any) [1 copy]	
N/A: Not applicable.		
CONTACT PERSON		
Name:		
Tel:		
E-Mail:		