



APPLICATION FOR EXTENSION OF LEASEHOLD PERIOD

PENANG DEVELOPMENT CORPORATION

No. 1, Persiaran Mahsuri, 11909 Bayan Lepas, Pulau Pinang, Malaysia

Telephone: 04-6340111 Fax: 04-6340227 Website: www.pdc.gov.my E-mail: enquiry@pdc.gov.my

PARTICULARS OF LANDLORD

1. NAME OF LANDLORD (COMPANY):

Please tick (✓) the appropriate box:

(a) LOCAL (b) FOREIGN

2. PLOT NO. & LOCATION OF PROPERTY (Full Address) :

3. TOTAL EMPLOYEES:.....(LOCAL).....(FOREIGN)

4. DATE OF PURCHASE (Please select):

(a) (from PDC)

(b) (from other company – pls specify below)

5. LAND AREA: acres /sq. ft

6. BUILT-UP/BUILDING AREA:sq. ft

7. CURRENT COMPANY STATUS AT THE PROPERTY

(Please tick (✓) the appropriate box):

(a) **OPERATING** (If **YES**, proceed to No. 8 onwards)

(b) **NON-OPERATING** Please tick (✓) the appropriate box below:

• Sub-Let/Sub-Lease to other company

(Tenant/Lessee)

Company:

(Date)

PDC's Consent Letter:

Lease/Rental Period: From.....to.....(years)

• With structure on Land

• Vacant Land

8. TYPE OF PRODUCTION/ACTIVITY:

9. MAIN CUSTOMERS:

10. REASON/S FOR EXTENSION OF LEASEHOLD PERIOD (Please explain in detail):

11. LEASEHOLD PERIOD EXPIRING:..... (date)

12. ORIGINAL LEASEHOLD PERIOD:.....Years (Please refer to Land Title)

IMPORTANT: READ THIS FIRST

Please attach the **HARD COPY** of these documents listed below during submission:

No.	Supporting Document (1 copy each)
1.	Title Copy
2.	Latest Land Search
3.	Company Profile & Business Plan
4.	Latest 5 Years CTOS Report
5.	Latest SSM Search
6.	Latest 5 Years Audited Financial Report
7.	MIDA Manufacturing License (if any)

In case any part of the form is incomplete, or any information is missing, this application **WILL NOT BE PROCESSED.**

Kindly submit this this application by hand/ courier/ post to **INDUSTRIAL DIVISION** at **Level 3, PDC** to the person in charge listed below:

i. **Puan Mas Ayu Binti Mohd Yusof,**

E : masayu@pdc.gov.my /

T : 04-510 6269

ii. **Encik Mohd Herman Bin Abdul Rahim,**

E : herman@pdc.gov.my /

T : 04-510 6225

I hereby believe and declare that all information furnished above is true and correct.

Date:

Signature :

Name :

Designation :