



**SUB-LET FORM  
(BORANG SEWAAN KILANG)  
PENANG DEVELOPMENT CORPORATION**

No. 1 Pesiaran Mahsuri, 11909 Bayan Lepas, Pulau Pinang, Malaysia

Telephone : 04-6340111 Fax : 04-6413409 Website : [www.pdc.gov.my](http://www.pdc.gov.my) E-mail : enquiry@pdc.gov.my

**Particulars of Lessor**

1. NAME OF OWNER/LESSOR (COMPANY)  
.....
2. LOCATION OF PROPERTY (BLIP/BMIP/PIP/MMIP/BSJ/BTIP)  
.....
3. LAND AREA  
....., acres or .....sq. ft.
4. TYPE OF PRODUCTION / ACTIVITY  
.....
6. CUSTOMERS  
.....
7. FLOOR AREA TO BE RENTED OUT      8. RENTAL PERIOD  
.....      .....Years  
.....Months
9. REASONS FOR LEASING (*Please explain in detail*)  
.....  
.....
9. MONTHLY RENTAL : (RM) .....
10. DATE OF RENTAL AGREEMENT  
.....

**Particulars of Lessee**

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. NAME OF LESSEE (COMPANY)<br/>.....</li> <li>3. REASONS FOR RENTING (<i>Please explain in detail</i>)<br/>.....</li> </ol> | <ol style="list-style-type: none"> <li>2. PROPOSED ACTIVITY IN THE PREMISE<br/>.....</li> <li>4. CUSTOMERS<br/>.....</li> </ol> |
|---|---|

\* I hereby declare that to the best of my knowledge and belief all the particulars furnished above are true.

Date : .....	Signature	: .....
	Name	: .....
	Designation	: .....

\* This application form to be filled by the **LESSOR (COMPANY)**  
\*\* Incomplete application form will **NOT BE PROCESSED**

**FOR OFFICIAL USE**

Date of Application Received:

d	d	m	m	y	y

**ATTACHMENT**

During submission, please attach the documents listed below:-

1. Memorandum of Article (M&A)
2. Form 9, 24, 44 & 49 (Act 125) **or** Section 17, 78, 46, 57 (Act 777)
3. Stamped Tenancy Agreement
4. Latest Land Search
5. Company Profile

*(For both lessor & lessee)*

**CONSENT FEE**

- Consent fee will only be charged upon the sub-let application is approved.
- Consent fee is subject to GST charges.

**CONTACT PERSON**

1. Lessor: .....
2. Lessee: .....